

PRINCE2® Foundation

Vendor Course Code:

Course Length: 3 days

Overview:

Included in this course is the PRINCE2® 2009 Managing Successful Projects with PRINCE2 (Blue Book) and the PRINCE2® Foundation Exam. This PRINCE2 manual is the only reference material allowed to assist in passing the PRINCE2 Practitioner exam.

PRINCE2® is a process-based approach for project management, providing an easily tailored and scalable method for the management of all types of projects, across industries, both locally and internationally. The continued international development of PRINCE2® examinations, training and course material is contributing significantly to the recognition of PRINCE2®, as a truly relevant and international project management standard.

Some consolidation work will be required by candidates in the evenings, 3 hours should be allowed for this on day one and day two.

By attending our 3-Day PRINCE2® Foundation Course, delegates will understand:

- The 7 Principles, 7 Themes and 7 Processes, that underpin the PRINCE2® project management method
- The purpose and content of the PRINCE2® Process map
- Key roles and responsibilities in a PRINCE2® project
- How to apply project management processes to effectively control the preparation, execution and closure phases of a project

Skills Gained:

Successful completion of this workshop will enable participants to:

- How to justify the Start Up and Continuation of a project
- How to effectively control the execution and closure of a project
- The key roles and responsibilities in a project
- Best practise tools and techniques that can be used to assist project managers in various project situations
- Tailoring PRINCE2® to small, medium and large sized projects
- Preparing delegates for their PRINCE2® Foundation Exam

Key Topics:

The PRINCE2® Foundation training program will span the following major areas:

- The PRINCE2® Process Model
- The 7 PRINCE2® Principles:
 - Continued Business Justification
 - Learn from Experience
 - Manage By Stages
 - Manage By Exception
 - Roles and Responsibilities
 - Focus on Product
 - Tailor for Environment
- The 7 PRINCE2® Themes:
 - Business Case
 - Organisation
 - Quality
 - Plans
 - Risks
 - Change
 - Progress
- The 7 PRINCE2® Processes:
 - Starting Up a Project
 - Initiating a Project

- Directing a Project
- Controlling a Stage
- Managing Product Delivery
- Managing Stage Boundaries
- Closing a Project
- The Product Based Planning Technique and Quality Review
- Homework and Exam Study

Target Audience:

This workshop is designed for:

- Project Managers
- Team Leaders
- Project Support Staff
- Quality Managers
- Project Stakeholders

Prerequisites:

Participants should:

- Be Project Managers or Team Leaders or have had involvement in a project environment.
- Ideally have completed a project management fundamentals course
- Have approximately 12 months project involvement/experience
- PRINCE2® Certification and Examination
- By completing the Foundation Workshop (3 days), the participant will have sufficient knowledge to sit the APM Group PRINCE2® Foundation Examination. The Foundation examination is:
 - One hour duration
 - 75 multiple choice questions
 - 38 correct answers are required to pass
 - Closed book