

Certified Business Analysis Professional (CBAP®) Credential

What is the CBAP?

- Awarded to candidates who have successfully demonstrated their expertise in Business Analysis
- More and more companies are recognizing the CBAP® designation

To be eligible for a CBAP credential:

- Must meet specific guidelines
- Guidelines consist of experience, education and knowledge of *Business Analysis Body of Knowledge® (BABOK®)*,
- Must submit proof of the above to the IIBA and then pass an exam

Eligibility for the Exam

High School or global equivalent

AND

Minimum of 5 years (7500 hrs) of work experience as a BA over the past 10 years

(ie you have performed tasks specifically related to the knowledge areas as defined in the BABOK such as requirements gathering, modelling and documentation; coaching or mentoring BAs in the above; developing BA methods, processes, best practices; and developing BA training materials)

AND

Minimum of 3 days (21 hrs) of BA training over the past 4 years (eg DDLS Mastering Business Analysis course)



The CBAP Exam

3 hours

150 multiple choice questions

Knowledge exam based on the *BABOK®*

How to Register for the Exam

1. Register your interest at certification@australia.theiiba.org
2. Download these documents from www.theiiba.org -
 - CBAP Handbook
 - CBAP Application
 - CBAP Candidate Reference Form
 - CBAP Code of Conduct
 - BABOK V1.6
 - CBAP FAQs
 - CBAP Exam Special Accommodation Form
3. Complete the documents (if necessary seek help from the IIBA's Certification Director, Kevin Bourke)
4. Submit the application for formal approval with a cheque or money order to:
Certification Manager
250 Consumers Road, #301
Toronto, Ontario
M2J 4V6 Canada
5. Notify certification@australia.theiiba.org when approval is given

CBAP Application Fees

IIBA Members	Non-Members
US\$450	US\$575

CBAP Testing Sites

- The IIBA will run a paper-based exam in your city if there are 15 approved applicants in that location
- The IIBA will confirm exam dates and venues as soon as the requirements are met
- Lead time for exams is 120 days from approval of the applications
- The best way to ensure that an exam happens in your city is to apply as soon as possible
- As of 1 September 2008, computer-based (online) exams are available in Sydney and Adelaide
- Please visit www.castleworldwide.com/tds_v5/contact-us.htm